



## Our Team Charter page 2: Ground Rules

**Communication:** *How will we communicate with each other?*

<b>meetings</b> • frequency • length • location	
<b>phone</b>	
<b>e-mail</b>	
<i>other</i>	
<b>at all times</b>	

**Decision-making:** *How will we make decisions?*

*Ways to make decisions:*

*In these situations/issues:*

<b>team leader</b> decides & informs team	
<b>responsible persons</b> decide & inform team	
<b>consensus:</b> team agrees then acts together	
<b>majority:</b> team votes then acts together	

**Conflict Management:** *How will we handle conflict?*

*Types of conflict*

*How will we deal with this kind of conflict?*

<i>conflict of <b>ideas</b> (difference of opinion)</i>	
<i>conflict of <b>persons</b> (relational conflict)</i>	

**Signatures:**

*We participated in the creation of this charter and agree with its contents.*


*We will review our charter on:*